

Shifa Khan

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Experienced history education teacher looking to move into the instructional design space. Passionate about motivating students with creative classroom presentations and interactive lessons. Specializes in effectively communicating with students, outlining expectations and helping them succeed. Authorized to work in the U.S. for any employer (U.S. citizen)

EDUCATION

BS in History Education, Kennesaw State University (May 2018)

SKILLS

- Expert-level proficiency in Microsoft tools (Word, PowerPoint, Excel, Teams, SharePoint)
- Intermediate-level proficiency in eLearning authoring tools (Articulate Storyline, Articulate Rise, and Captivate)
- Intermediate-level proficiency in video and animation creation/editing tools (Camtasia, Adobe Premiere, VideoScribe, Vyond)
- Basic graphic design and development and visual design skills
- Clear, professional, and concise communications (written/verbal), presentation and facilitation skills, attention to detail
- Basic knowledge of Learning Management Systems

EXPERIENCE

6-9th GRADE SOCIAL STUDIES TEACHER (2021-PRESENT) | *STAFFORD STEM MAGNET ACADEMY, STAFFORD, TX*

- Created and supervised lesson plans for 150+ students, fostering a learning environment that positively contributed to district-wide standards
- Planned and executed high interest lessons for 4 different grade levels
- Instructed on analytical thought processes by designing assignments that promote problem-solving & critical analysis, allowing 90% of students to exceed state exam requirements
- Led regular collaborative activities between classes, boosting student enthusiasm and resulting in a 20% boost in student engagement scores
- Developed detailed assessments for gauging student growth and comprehension, gathering inputs from 150+ students to inform instructional decisions.
- Revised 6-9 grade curricula and pedagogical approaches based on 30+ trainings, resulting in increased engagement.
- Mentored a new teachers to improve classroom management
- Redesigned social studies courses to incorporate a range of innovative activities, multiplying student engagement by 2X and providing far-reaching educational benefits.

8th GRADE SOCIAL STUDIES TEACHER (2020-2021) | *ORTIZ MIDDLE SCHOOL, HOUSTON, TX*

- Worked with the team to create challenging and engaging assignments virtually that met our students needs.
- Differentiated lesson plans for students based on data collection and collaborative reflection
- Worked with a Career Pathways mentor, once a week to realign our lessons to effectively cover our standards (TKES) in ways that are accessible to our student population.
- Completed professional development on review strategies, virtual learning strategies and how to reach your students.
- Collaborated with leadership and cross-functional teams to decide on innovations and improvements to the existing student learning experience and processes, based on data, key performance indicators, current practice, and emerging trends.

6th AND 8th GRADE SOCIAL STUDIES TEACHER (2018-2020) | *HOPEWELL MIDDLE SCHOOL, ALPHARETTA, GA*

- Received Teach, Inspire, Empower Award
- Created innovative classroom presentations to explain difficult concepts and monitored student progress.